



SEG 2014 CONFERENCE – CONTRACT FOR EXHIBIT SPACE September 27–30, 2014 • Keystone, Colorado, USA

BOOTH(S) ASSIGNED

INSTRUCTIONS

1. Please read this form carefully and print or type all information.
2. This contract will not be processed unless it is signed and dated by your company's representative.
3. Questions? Call +1-303-914-0694 or email: darline@QBSoffice.com
4. PLEASE FILL OUT (print or type), SIGN AND RETURN THIS FORM TO: SEG Exhibits Manager:

MAIL: Quality Business Services (QBS)
P.O. Box 622009
Littleton, CO 80162 USA
FAX: +1-303-382-8061

BOOTH LOCATION

Number of 10'x10' booths _____
 1st choice booth location _____
 2nd choice booth location _____
 3rd choice booth location _____

List companies from whose booths you desire to be separated. (Specify company names rather than product.) Booth separation is not guaranteed.

Is booth separation more important to you than your booth choices?

Yes No

EXHIBITOR

Company Name (for signage and printed material) _____

Company Address _____

City _____ State/Province _____

Zip or Country Code (Postal Code) _____ Country _____

Phone _____ E-mail _____

Fax _____ Website _____

Company Contact (Name of person in charge of exhibit, and to whom instructions should be sent, including email address if different from above):

The following products/services will be displayed in the booth: _____

Special requirements (i.e. compressed air, water, electrical, etc.) _____

List any dangerous items (i.e. chemicals, gases, etc.) that will be part of your display: _____

AGREEMENT

We hereby agree to:

1. Abide by all rules and regulations as stipulated by SEG.
2. Attach hereto our credit card number or check payable to Quality Business Services (QBS) for 50% of the booth fee as a deposit. **Contracts received on or after May 5, 2014, must be accompanied by full payment.**
3. Pay the balance of the space cost prior to the final payment date of May 5, 2014.
4. Cancellation notification must be in writing to SEG, c/o of Quality Business Services.

AGREE FOR EXHIBITOR:

Name (please print) _____

Title _____

Signature _____

Date _____

BOOTH RATE AND DEPOSIT

10'x10' Booth Rate: (US) \$2,500 **Deposit: (US) \$1,250**

Payment Amount \$ _____

Personal Check Company Check VISA

Master Card American Express

QBS is authorized to use this credit card to assess booth payment.

Credit Card Number: _____

Exp. Date: _____ Credit Card Security Code: _____

Name as it appears on Credit Card.

Printed _____

Signature _____

AGREE FOR SEG

Name: **Darline Daley, Quality Business Services**

Signature _____

Date _____